

**Shondra Cheris**  
*(LiveWire 99 Entertainment)*  
**Contract for Services**

A. General

This contract for services ( hereafter "Contract") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between LiveWire 99 Entertainment (hereafter "LiveWire 99"), a Virginia Limited Liability Company and \_\_\_\_\_ ("Client") for event design, planning and management services regarding Client's \_\_\_\_\_ scheduled for \_\_\_\_\_ in \_\_\_\_\_ (hereafter "event").

A. Scope

Client hereby agrees to engage the services of LiveWire 99 for the purpose of event design and management for the planning, organizing, and execution of Client's event.

The \_\_\_\_\_ (time) and \_\_\_\_\_ (location) of said.

A. Fees

LiveWire 99 hereby agrees to fee of \$\_\_\_\_\_ for services of said event with a non-refundable deposit of \_\_\_\_\_ due before services maybe executed for said event no later than thirty (30) days prior to said event. Remainder of fee \$\_\_\_\_\_ is due \_\_\_\_\_ before date of said event.

A. Authorization and Assignment

Client hereby authorizes LiveWire act as an agent on its behalf for all things reasonable necessary to the planning, organization and execution of the event. This includes, but is not limited to:

- a. contacting vendors
- b. entering into contracts for services
- c. negotiating contracts for services
- d. overseeing set-up in preparation for the event
- e. overseeing break-down of event

A. Payment of Vendors

Please select statement that applies by marking with an X:

\_\_\_\_\_ Client hereby agrees to be ultimately responsible for ALL fees associated with the planning, organizing and execution of the event to all third party vendors as client is required to pay vendors directly.

Client and LiveWire 99 hereby agree, that LiveWire 99 is relieved of any liability for any and all outstanding fees due to third party vendors that result from the planning, organizing and execution of the event.

OR

\_\_\_\_\_ Client hereby agrees to be ultimately responsible for ALL fees associated with the planning, organizing and execution of the event to all third party vendors; but agrees that all funds to pay said vendors will be provided to LiveWire 99 to execute payments on a per requested basis.

Client and LiveWire 99 hereby agree, that LiveWire 99 is relieved of any and liability for any and all outstanding fees due to third party vendors that result from the planning, organizing and execution of the event.

OR

\_\_\_\_\_ Client hereby agrees to be ultimately responsible for ALL fees associated with the planning, organizing and execution of the event to all third party vendors; but agrees that all budgeted funds for said event are paid in full to LiveWire 99 in order to pay selected vendors.

Client and LiveWire 99 hereby agree, that LiveWire 99 will be liable for any and all outstanding fees due to third party vendors that result from the planning, organizing and execution of the event utilizing only the funds provided by the Client. Client is responsible to provide additional funds if necessary.

A. Budget and Deposit

Client hereby agrees to set a monetary budget for the planning, organizing and execution of the event within a reasonable amount of time.

Client hereby agrees to give LiveWire 99 an event deposit of \$\_\_\_\_\_ as a deposit for the planning, organizing and execution of the event. Further, Client agrees to provide additional funds as or if necessary.

LiveWire hereby agrees to return any and all unused funds to Client within fifteen (15) business days after the execution of the event.

A. Choice of Laws

Client hereby agrees that LiveWire 99 is a Virginia Limited Liability Company, organized under the laws of the state of Virginia.

Client hereby agrees that any breach or dispute of this contract, whether in its entirety or an individual section, will be litigated only in the state Virginia. Further, Client hereby agrees that the laws of the state of Virginia are controlling regarding this contract, and that Client is bound by said laws.

A. Cancellation

Cancellation of this contract may be made by either party no less than 7 days prior to the event taking place.

If cancellation of this contract is made by Client less than 7 days prior to the event, Client will still be responsible for the payment of agreed upon fee stated in the “**A. Fee**” section of this agreement.

If cancellation of this contract is made by LiveWire 99 less than 7 days prior to the event, Client shall be fully refunded any remaining monies that have not been allocated to event related expenses.

In the event of cancellation of the event by the Client, Client hereby agrees to be solely liable for any cancellation fees invoked by any and all event vendors. LiveWire 99 hereby agrees to assist in contacting vendors if and when such cancellation does occur.

In the event of cancellation of the event by the LiveWire 99, LiveWire 99 hereby agrees to be solely liable for any cancellation fees invoked by any and all event vendors.

By signing this contract client agrees to be bound by the terms and conditions set forth above. Modification of this contract is permissible ONLY with the mutual WRITTEN consent of both parties.

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date